

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
ROCKY MOUNTAIN REGION
P.O. BOX 25307
DENVER, CO 80225
U.S. BANKRUPTCY COURT FOR THE DISTRICT OF UTAH
BANKRUPTCY RECORDS ORDER FORM FOR FACSIMILE AND/OR MAIL ORDER COPIES

Case Location Information:

Case Name _____ Case Number _____ FRC Box # _____
Accession # _____ FRC Location # _____

Please call 801-524-6687 for accession and location #s. Select one of the following options, then, completely fill out **Requestor Information**:

Fax Package Information: (Copies will be faxed)

() **Option 1.** "The Package" - includes documents or their equivalent: Discharge, Debtor Voluntary Petition, selected schedules (list of creditors and amendments). No substitutions. 25 page limit.

Cost: \$10.00

() **Option 2.** "Whole File" - includes all documents in a case file up to 70 pages. No designation of pages in larger cases allowed.

Cost: \$35.00

Requestor Information:

Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____

FAX Number: _____

Credit Card #: _____

Expiration Date: _____

Visa () Mastercard () American Express ()
Discover () No Other Cards Accepted

"I approve up to : \$50.00 \$75.00 \$100.00
without Confirmation".

Fed Ex Priority Service ? Yes No

If "Yes", use credit card # above? Yes No

or:

FED EX Account #: _____

Mail-Order Package Information:

() **Option 3.** "The Package" - Includes the same features as Option 1 to the left.

Cost: \$10.00

() **Option 4.** "The Package with Certification" - same as Option 1, but also includes certification of records.

Cost: \$16.00

() **Option 5.** "Whole File" - includes all documents in the case file. (We will call to provide an estimate.)

Cost: \$0.50 per page.

() **Option 6.** "Whole File with Certification" - includes all documents in a case file plus a certification of records. (We will call to provide and estimate).

Cost: \$0.50 per page plus \$6.00 for Certification of Records.

Additional Information

*Fax this form to the National Archives and Records Administration at (303) 407-5709 or if enclosing check or money order, mail to **NARA** at the address at the top of this form. **Payment** must be made payable to the National Archives Trust Fund or NATF.

*Complete the Fed Ex portion of this form if that service is requested.

*We will try faxing 3 times only. It will take 2 to 5 days to completely process your request. Duplicate Faxing may incur additional charges.